

## ABSTRACT OF THE DISCLOSURE

Disclosed is an image output apparatus having an image reading section, an image storing section for storing image data read by the image reading section, and an image output section for outputting an image corresponding to a document on the basis of the image data stored in the image storing section. The apparatus further includes an index recognizing circuit for image-recognizing index information on an index sheet when the index sheet is read by the image reading section, and an index registering circuit for registering the recognized index information and storage area designation information for designating a storage area in the image storing section, associated with each other. The image data representing the document which has been read by the image reading section subsequently to the index sheet is stored in a storage area, in the image storing section, to be designated by the storage area designation information associated with the index information.